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MEMORANDUM

TO: Superintendents, CFP Team Leaders, and Business Managers
FROM: Consolidated Federal Program Team
SUBJECT: April, 2013 Technical Assistance Alert
DATE: April 9, 2013

It is the goal of the CFP team at the Agency of Education to provide high quality technical assistance and support to LEA's while fulfilling federal requirements.

Items Included in this Technical Assistance Alert:

- Paraprofessional Effectiveness Documentation
 - Homeless and Title I Report
 - VE² Update
 - Year End Schedule for submitting final amendments
 - Spring Meeting Date
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Paraprofessional Effectiveness Documentation

Research does not support the use of paraprofessionals in a predominantly instructional role with academically-challenged students. Beginning in FY 14, investments that include instructional paraprofessionals will no longer be considered "approvable" in CFP applications. The exception is that individuals who possess a current teacher's license and appropriate endorsements may be hired as instructional paraprofessionals with CFP funds, assuming they follow the other requirements set forth in The No Child Left Behind Act of 2001 (work under direct supervision of, and in close proximity to, a highly qualified teacher). For FY 14, if any schools wish to hire paraprofessionals that do not meet the exception listed above, they will need to provide documentation of the past effectiveness in terms of improved student academic performance of the strategy. Others will not be approved. Attached is a template that a LEA might use to document past effectiveness. If you have any questions, please contact Mary Mulloy at mary.mulloy@state.vt.us.

Homeless and Title I Participation Report

Now is the time to start thinking about the Homeless and Title I reports and what information you will need to complete the reports. The report is now available to you in G3.

The due date for the Homeless and Title I report is June 30, 2013.

Contact: Ed Haggett, 828-5400, ed.haggett@state.vt.us

Vermont Educator Exchange (VE2)

Twenty people are currently enrolled in the VE2 CFP Group. Are you one of them? If not, please plan to join us.

It's easy and you will find some helpful resources to check out. For example posted is Dr. Thomas Guskey's framework for evaluating professional learning (under "Assessing Impact of PD), as well as an update to the *Cliff Notes for Title II, Part A*.

Sign up is easy: go to Vermont Educator Exchange at ve2.vermont.gov and enroll. After you have joined VE2, go to GROUPS and look for CFP. You must request permission to join the group; directions are provided on the site.

Contact: MC Moran, 828-3813, mc.moran@state.vt.us

Year End Schedule for submitting final amendments

The window for the 3rd quarter amendment will open once the third quarter AOE 2.0 is submitted and will remain open until May 1, 2013.

Once your 3rd quarter AOE 2.0's are submitted you may request an amendment from ed.haggett@state.vt.us.

Last date to submit an amendment for FY13 is May 1, 2013. Please plan to submit before the deadline.

Remember: It is imperative that all signatures are made in a timely manner.

This will allow us until May 15, 2013 to finalize revisions, approve the application, create the grant award, and get all appropriate e-signatures in place.

If this deadline cannot be met the final amendment will become null and void.

Contact: Ed Haggett, 828-5400, ed.haggett@state.vt.us

CFP Annual Spring Conference

The CFP Annual Spring Conference is scheduled for May 20, 2013 at Killington Grand Resort and Conference Center.

Online registration will be available soon.

Contact: Elizabeth Rand, 828-3150, liz.rand@state.vt.us